



# ANU Email Consolidation Project communication overview

November 2012

## Overview of project

The ANU Email Consolidation project will migrate staff, student and alumni email accounts into a single consolidated cloud based environment using the Microsoft Office 365 product suite. Currently, there are 32 known email platforms operating across the University. In addition to the centrally managed UDS email platform, several Colleges and/or areas within Colleges manage their own email platforms. These arrangements are a historical legacy, and there is little value but considerable cost in continuing to duplicate services in this manner.

Cloud computing is essentially the provision of computing services over a network, typically the internet. For ANU, it will mean an ability to substantially increase email storage quotas and to provide integrated functionality. After consideration, Microsoft Office 365 has been selected to implement and provide these services.

### Where is the project up to?

The ANU Email project is now in full swing with 250 users from Scholarly Information Services/Library and Division of Registrar & Student Services having migrated onto the Exchange 2010 (UDS) platform. This is an important step in the process and essential for migration to Microsoft Office 365.

Facilities and Services Division (F&S); Finance & Business Services (F&BS); Human Resources (HR), Division of Registrar & Student Services (DRSS), and Division of International Operations and Student Recruitment (DIOSR) have all been engaged and the user discovery process has begun in earnest. Whilst this takes place a pilot group of staff from these areas have already been migrated to Microsoft Office 365. F&S having already completed their pilot are now in the process of migrating their users across to the Office 365 solution.

### Whats happening next?

In addition to the College and Service Division migrations; student migration will also commence in the coming weeks. New students commencing in 2013 will be automatically set up on Office 365. Existing students will be contacted during December 2012 and January 2013 with details on when and how their migration will take place, this is coupled with an already commenced awareness campaign to help students ensure their migration is a successful one during their summer break.

## Communication channels

(at varying times throughout project):

- > Project webpages (see below)
- > Face-to-face meetings, including CIO Quarterly updates
- > Information Technology Services website feature box
- > Current student and/or staff website feature box
- > The Link ITS/Library newsletter — September, October and November editions
- > ANU Billboard
- > ANU Library Infoscreens
- > ANU student residence Infoscreens
- > ISIS login screen message
- > Wattle login page
- > A3 posters
- > A5 flyers
- > ANU and Library Facebook, Yammer and Twitter

## For further information:

The most up-to-date details on the ANU Email project are on the project webpages:  
<http://itservices.anu.edu.au/project-updates/>

Project liaison:

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Communication support and artwork:

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