EMERGENCY PROCEDURES

In Case of FIRE Remain Calm. Contact Brigade on 1-000 Call Security ext 52249

1. Ascertain the location of the fire and determine the safest exit, inform Chief Warden or Warden.
2. Begin Evacuation Procedure.
3. Direct occupants to outside congregation area.
4. Inform Chief Warden of occupants still in the building.
5. Wait for further instructions from the Chief Warden.
6. If safe to do so, use hose reel or extinguisher to fight fire.

LEONARD HUXLEY BUILDING
LEVEL 1