MESSAGE FROM THE DIRECTOR

It is a pleasure to join ANU as the Director, Information Services and Chief Information Officer.

I have been very busy meeting many of our colleagues across the Division, and I would especially like to thank Anne Kealley for her contribution to the Division as the Acting Director Information Services during the last ten months. We wish Anne the very best in her future endeavours as she returns to her role as the College General Manager for the College of Medicine, Biology and Environment and the College of Physical & Mathematical Sciences.

One of my first priorities is to meet with all of you, the staff of the Division, and I invite you to join me for an all-staff forum on Thursday 8 March in the Finkel Lecture Theatre from 1.30–2.30pm followed by refreshments. This session will be an opportunity to meet and learn more about the priorities for the Division in 2012 and beyond, and share with you the staff survey results for our Division.

I look forward to working with, and meeting you, on 8 March.

Peter Nikoletatos
MEET PETER NIKOLETATOS AND ROXANNE MISSINGHAM

Peter Nikoletatos
Director, Information Services and Chief Information Officer

Prior to joining ANU, Peter Nikoletatos was the Chief Information Officer (CIO) of Curtin University and has more than 25 years experience in the Information and Communication Technology industry in both Australia and overseas. Over the years, Peter has held several senior appointments including IT Manager for I-MED (Radiology), National Manager eBusiness for CSC (formerly BHP IT), and more recently the CIO at the University of Newcastle. Peter holds a fellowship with the Australian Institute of Project Managers, and is a member of the Australian Institute of Company Directors and the Australian Institute of Management.

In 2011, Peter was invited to participate in the Expert Working Group (eResearch Infrastructure) of the Strategic Roadmap for Australian Research Infrastructure and became a board member of Research Data Storage Infrastructure (RDSI) Project. In 2010, he was elected Vice President of the Council of Australian University Directors of Information Technology (CAUDIT); became a board member of the Australian Academic Research Network (AARNet) Pty Ltd; a member of Australian Computer Society (ACS) and a member of the Enterprise Cloud Leadership Council (ECLC). In 2009, he became a member of the CAUDIT Leadership Institute Faculty and throughout 2009 and 2010 served on the Gartner Symposium Advisory Board and the DELL Platinum Advisory Council. In 2008, Peter served on both the INTERSECT and NUSPORT boards while CIO at the University of Newcastle.

Peter’s experience was a valuable asset in helping develop Curtin’s capacity to integrate next generation teaching and learning, research support and improvements to corporate services. Peter has a particular interest in Information and Communication Technology (ICT) strategy and its relationship to research, teaching and eLearning. He has worked closely with many of the leading global vendors to help shape ICT strategy. Peter is often asked to present at conferences on themes including Master Data Management (MDM), effective IT governance, managing change, emerging trends and technologies, mobility, identity management and cloud computing.

Peter holds a Bachelor of Business (University of Newcastle, 1996), a Masters of Education Studies (University of Newcastle, 1998) and a Graduate Diploma in Law (Southern Cross University, 2004). He is currently undertaking doctoral research focusing on the impact of emerging trends and technologies on education and research.

Peter is married with two children and has completed five Ironman Triathlons; is a keen cyclist; an advocate of Cancer Foundation LIVESTRONG, Ovarian Cancer Australia and Strike a Chord for Cancer Foundation.

Roxanne Missingham
University Librarian (Chief Scholarly Information Officer)

Roxanne came to Canberra in 1973 from Melbourne to study at ANU and after graduation completed the Graduate Diploma in Library Science at the University of Canberra and joined the National Library to commence her career in libraries. Though her children would point out this was in the last millennium, possibly when dinosaurs roamed the land; Roxanne would respond by talking about what a fabulous experience it has been to work in libraries.

Roxanne spent many years at CSIRO as Divisional Librarian at Wildlife and Ecology and has loved working with scientists. She has been President of the Australian Library and Information Association; is currently convenor of the associations’ public access to information advisory committee, and is also a member of the Government’s Information Advisory Committee.

For the past six years she has been Parliamentary Librarian at the federal parliament with a staff of around 140 including lawyers, economists, scientists, statisticians, political scientists, education, health and other experts as well as around 50 in the traditional part of the library. Roxanne’s focus was on the delivery of digital services and in her years as Parliamentary Librarian, she saw an increase in online use from almost 2 million to close to 7 million.

Libraries are a passion for Roxanne and she finds their transformation to digital centres very exciting. Roxanne has written over 150 book chapters, articles and conference papers and has lots to say—do talk to her about libraries!

The quote from Jorge Luis Borges “I have always imagined that Paradise will be a kind of library.” provides her inspiration.

Roxanne has many hobbies—quilting, reading, travel—and a recent highlight was a literary tour of New Zealand led by Dr Susannah Fullerton. And yes, there were several librarians and retired librarians on the trip—in her words, a regular busman’s holiday! She has a daughter in the ANU roller derby team and a son who recently joined the Division and loves working at ANU.
ANU Library

Professor Ian Young, ANU Vice-Chancellor and President, and Australian best-selling author Bryce Courtenay celebrated a major donation to ANU of signed and inscribed books by leading Australian authors on Monday 20 February at a reception in the Menzies Library.

The donation focuses on Australia Post’s stamps Australian Legends 2010: Novelists, namely, Peter Carey, Bryce Courtenay AM, Thomas Keneally AO, David Malouf AO, Colleen McCullough AO, and Tim Winton.

The signed collections of Courtenay and McCullough are particularly comprehensive with Courtenay having also donated material. Other major authors represented include Morris West, David Foster, Helen Garner, Marion Halligan and Roger McDonald, as well as notables from the early history of ANU, such as A D Hope.

Emeritus Fellow, and former University Librarian, Colin Steele has donated the collection. The collection will be a major addition to the ANU Library’s signed book collection which already houses the Brissenden signed collection, in honour of Bob Brissenden, former ANU academic and the first literary editor of *The Australian*.

Selected treasures are exhibited in the foyer of the Menzies Library from 20 February until 30 April 2012.

In other Library news, the registration and opening reception of the conference, On Cosmopolitanism and Southeast Asia: imaginings, mediation and movement, was held in the McDonald Room of the Menzies Library on 16 February. The event drew attention to the Library and specifically its Asia Pacific collection, and promoted to its users the Library’s continuing interest and involvement in ANU research. It also provided an opportunity for Library invitees to meet and interact with senior academics.
Hi,

I had a wonderful birthday on 13 October, 2011 and received an extra special surprise from my colleague friends of a Bunnings hardware gift voucher. I have put this to good use and have purchased equipment to pursue my future volunteer activities of building things from wood to help people who have issues performing daily tasks that we take for granted.

I have attached a picture to show my handwork. This picture is a height adjustable table, which I’m building at the moment, for disabled children. I am also modifying an ironing board for a staff member.

Thank you,

Roger

Space Services
Compatibility Mode — what does it mean?

Most, if not all of us, now work with Microsoft Office Word 2010. With Word 2007 Microsoft introduced the *.docx file format. This means that all Word documents created with Word 2007 or later have this extension (example: ‘Try this today.docx’). Older versions of Word use the *.doc extension.

When a document that was created in an earlier version of Word (*.doc format) is opened in Word 2010 or 2007, it is opened in **Compatibility Mode** (indicated in the title bar of the document). It can be worked on normally in this mode.

Splitting the Document Window

To work on two different parts of the same document at the same time:

1. Activate the View tab in the Window group, click <Split>
2. A horizontal line appears in the document
3. Position the mouse and click to confirm the position of the split.

To return to an un-split window

- Double-click the left mouse button on the split or
- Click <Remove split> on the View tab > Window group.

**2012 ANU STAFF WELLBEING PROGRAM**

ANU recognises the importance of physical, emotional, social, financial and environmental wellbeing in the workplace. The ANU Staff Wellbeing Program provides:

- subsidised courses and programs
- activities organised around ANU schedules
- guest speakers and seminars
- targeted and site-based activities
- what’s on information network

A number of staff favourites are continuing in 2012 including posture and flexibility classes, Weight Watchers ® Work, Qi-gong stretching exercises, as well as subsidised yoga and massage.

For 2012 activities, or if you have questions or suggestions, please contact, wellbeingprogram@anu.edu.au

**THINKING OF SELLING YOUR PHONE? LAPTOP?**

Information Security Tip

When selling, returning, upgrading or trading in any of your devices, you should always be careful and make sure that any private data is removed. Delete photos, emails and contacts from your phone, format and reinstall the OS on your laptop and be careful with any device. Even a Nintendo 3DS has the capability to take photos which you may not want to be viewed by the general public.

Always be careful about clearing your data!
Outreach/Communications

The Division of Information’s O-Week activities, namely the Market Day stall held on Wednesday 15 February, were an enormous success! The stall was inundated with students, both new and returning, wanting the most prized possession of Market Day—the DoI library bag!

The bags were filled with the Division’s publications—Information Services Guide, Learn How and Teaching & Computer Room Map—updated Library materials, information on the new Recharge system, flyers for students on securing their personal devices as well as Information Services promotional pens, magnets and brush buddies! Almost 2,000 bags were distributed between 13–17 February, including International Student Orientation Day and Market Day.

The success of the events was a Division wide effort, particularly the work of Outreach and ILP. A particular mention must go to Samantha Shaw, Outreach Communications Assistant, whose coordination and attention to detail helped the event run smoothly.

Thank you to Anne Kealley, Allan Williams, Susan O’Neil, David Howse, Maggie Shapley, Dominy Evans, Sam Gilbert, Dave Richardson, George Lovrincevic, Hans-Joerg Kraus, Candida Spence, Dulani Nanayakkara, Glen Munday, Roger Smith and Baden West for volunteering their time to work on the stall. Their combined expertise helped answer all student (and staff!) questions.

Where have you seen her?

Carol is the Project Officer on the EDRMS Project within Enterprise Systems, and is located in K Block. Carol started at ANU back in 1994 as Administrative Assistant with Academic Staffing, and in 1998 moved over to HRBS to work on the implementation of PeopleSoft. In 2006–2007 she moved temporarily to DoI and flitted between the Division and iMIS before moving permanently to DoI in September 2009.

Skiing the Last Degree

When Carol was a wee lassie, around the age of 13, she studied Scott’s fateful expedition to the South Pole. The story stayed with her ever since. The 100th anniversary of Scott’s expedition was November 2011, and one of the main reasons why Carol chose to make the trip at that time. Carol tells the story in her own words.

"You can’t just fall out of bed, pack a suitcase and go to Antarctica—planning for the trip is long and hard. I had to submit a training plan; have a doctor’s assessment, and present a resume of past outdoor experience including cold weather camping and working in high altitudes. Fortunately previous trips to Nepal and China gave me most of the required experience.

"Throughout 2011, I spent all of my spare time building up my cardio and strength. Working at ANU is a great place to exercise. There are plenty of places to go for a run and with a flexible working environment you can exercise at times to suit. As well as running, I worked hard in the gym, regularly hauled 10 kilo packs up and down Mount Taylor, and for the last few months, hauled two truck tyres around the playing fields in Kambah—often chased by dogs who thought the tyres were great playthings. That alone was an experience in itself. There is also a mountain of paperwork to complete—the to-do list is a mile long!

“It was also extremely important to have the right gear—frostbite being a bit of a concern. With the right clothing I was toasty warm at night, even in minus 39 degrees. The more specialised gear I bought from Canada and America as there isn’t much call for a minus 100 degree rated boot in Australia.

“From Australia I flew to a little place called Punta Arenas in South America, via New Zealand and Chile, then a five-hour flight to Antarctica on a Russian cargo plane with a briefing from Adventure Network International (ANI). We landed on the blue-ice runway of the Union Glacier where there was a base camp with a dining and social tent. As an ANI client I was allocated a luxurious sleeping tent, which included a camp stretcher and a table—five star!

“After meeting teammates and packing gear and food, we finally packed ourselves into a very small twin-engine Otter and spent seven hours flying to the 89th degree. Skiing the last degree to the Pole doesn’t sound so bad—the distance is only 111 kilometres—but we planned to ski that distance in seven–ten days and skiing eight hour days. We packed enough food for ten days just in case, and we spent Christmas day walking from 89:16:520S to 89:27:074S, and our Christmas dinner was dehydrated spuds.

“Arriving at the Pole was very emotional. After all the years, the reading, the dreams, the planning, and the training, finally I had arrived. I did it. We ended up staying at the Pole for four days before they could send a DC-3 to pick us up and we flew out on New Year’s Eve. We were welcomed back at Union with champagne and prawns to celebrate our achievement and finally it was time to fly home, again via Chile, to spend a belated Christmas with my family.

“Oh, and we skied the last degree in record time—six days at only seven hours a day!”

What does the future hold?

As to the future, Carol is still processing Antarctica. “It’s an amazing place and I feel extremely privileged to have had this experience, and am immensely humbled by the support and encouragement I have received from ANU, and especially those I work with. I hope to share the trip shortly with my wonderful DoI colleagues with a lunchtime photo session.” In the meantime Carol is excited about the EDRMS implementation later this year, and for the time being is happy to be home with family, friends and colleagues.
Earth Hour at ANU

6.30–9.30pm Saturday 31 March, Chifley Meadow

Earth Hour is the world's largest voluntary action for the Environment, and this year's theme is Beyond the Hour. ANU will be holding a family-friendly, Earth Hour Unplugged event (that means no electricity!) to mark the occasion with live performances, speakers, free food and games for kids.

How to prepare your office for Earth Hour

Earth Hour is on a Saturday evening, so you must remember to prepare for Earth Hour before you go home on Friday afternoon.

- Switch off all lights when you leave the office
- Shut down your computer and turn off your monitor
- Make sure the printers and photocopiers are off overnight and for the weekend.

ANU spends close to $10 million on electricity per year and unfortunately a reasonable proportion of this cost is from devices and lights left on after hours.

But you do not have to wait for Earth Hour to start being greener in your office. During office hours, switch off your monitor whenever you step away from your desk for more than a few minutes. Set your computer to go into standby for absences of longer than ten minutes. Turn lights off after hours and install energy saving light globes. Provide and encourage students and staff to use recycling facilities. Earth Hour is not just for one hour. Go Beyond the Hour and make a commitment to ongoing change that reduces your impact on the environment. Visit the Earth Hour website for more information, www.wwf.org.au/earthhour

STAFF NEWS

Procurement and Contract Management (P&CM) welcomed Adele Tyson from maternity leave and said farewell to Helena Chan, who has accepted a 3-month transfer as the College of Arts and Social Sciences IT Manager.

Maggie Shapley returned to ANU Archives on Tuesday 14 February following her time as Acting Director, Scholarly Information Services and University Librarian. Dr Pennie Pemberton has commenced long-service leave and will retire at the end of March. Action to fill her position will commence soon.

Jaisy Antony joined the Menzies Library in early February as a Technical Services Officer, Library User Services, and Gitte Mortensen commenced as Information Services Officer, Scholarly Information Resource Management on 2 February.

ANU E Press welcomed back Kalina Pilat from maternity leave and said farewell to Kathleen McGarry, who has begun working with the Australian Prescriber.

There were a number of staff movements in the Finance team this month, and while the recruitment process is underway, Anita Fitch will be acting in the Finance Manager role. Pam Starrs is currently on long service leave, and Sarah Hawkins is working three days per week, processing travel requests and purchase card acquittals, to fill in for Pam.

Justine Alexander is currently working as the Space Services Office Administrator while the position is being advertised. Interviews will be held shortly.

Chris Park left the Scholarly Communications team this month to start her career as a solicitor. Carmen Diaz joined the team on a casual basis, and will work until June 2012 when Kim O’Dea is expected back from maternity leave. We are delighted that Marianna Malot will continue with the repository team for 2012, and that Daniel Pask is increasing his hours working with the team.

Helen Goninon resigned from her position with the Library at the end of January and has relocated to Melbourne. Lai Khaw, Systems Developer with Enterprise Systems, and Olaf Delgado, Data Research Programmer with ANUSF, resigned from their positions. We would like to wish them all the best in their future endeavours.

Congratulations to Nic Welbourn and his new wife Jenny who tied the knot in February, and to Byron Carr on his recent engagement.
**DIGITAL COLLECTIONS UPGRADED**

Scholarly Communications & ePublishing

The Digital Collections service was upgraded to version 1.6.2.4 in December 2011, marking the end of the building and consolidation phase of the repository work. A huge thank you to the technical team comprising of James, Steve, Nalini, Osama and David who have done so much to turn what was a mess of partially functioning resources into a vibrant service for the University in only 15 months.

The ANU Research repository is already proving to be an essential part of the ANU research infrastructure. In January, the contents in the ANU Digital Theses Collection passed the 450 theses mark and we are eagerly anticipating the deposit of the 4000th item in Open Access Research.

**VISITING RESEARCHERS WORKING ON SECOND GOUGH WHITLAM BIOGRAPHY**

ANU Archives

Recently there have been two people using our records who are research assistants for Professor Jenny Hocking, from Monash University, who is currently completing the second volume of her biography of former Prime Minister Gough Whitlam. The first volume, called A Moment in History, was published in August 2009.

The ANU Archives holds information about Gough Whitlam’s connection with the ANU in a number of different roles. He was an author of articles on Sir George Knowles and Hubert Lazzari for the Australian Dictionary of Biography; was an ANU Visiting Fellow/National Fellow from 1980, and delivered the 6th John Curtin Memorial Lecture in 1975.

In 1973 Prime Minister Gough Whitlam opened the nuclear structure research facility at the Research School of Physical Sciences, accompanied by the Director, Professor Sir Ernest Titterton.

In other news, Maggie Shapley presented a paper on business archives at the recent Asia Pacific Economic and Business History Conference 2012 held at ANU.

**ANU OFFERS MASTER OF PROJECT MANAGEMENT PROGRAM**

Information Services Project & Planning Support Office

Want to Master Project Management? Then consider undertaking the Master of Project Management offered at ANU.

Sponsored by the School of Management, Marketing and International Business at the ANU College of Business and Economics, the program offers you the opportunity to increase your knowledge and skills.

To be considered for admission you need to have completed any bachelor degree, have an average grade of 65% over the last two years of the undergraduate degree and work experience is preferred. Ofer Zwikael from the School of Management, Marketing and International Business recently gave a presentation on the program to the ANU Project Management Community of Practice the details of which can be found at projects.anu.edu.au/events/

Worried about funding? One of the ways the University encourages staff development is through the provision of scholarships to assist with tuition fees for graduate coursework programs relevant to their career at ANU. For further information, see ANU Staff Development Scholarship Program, anu.edu.au/sas/admission/sds/ and the ANU Procedure on Study leave for general staff, policies.anu.edu.au/procedures/study_leave_for_general_staff/procedure.
EVER WONDERED HOW TO GET YOUR PROJECT FUNDED?
Information Services Project & Planning Support Office

FROM CONCEPT TO PROJECT.

INDIGENOUS ACKNOWLEDGEMENT OF COUNTRY
As part of its Reconciliation Action Plan, ANU, including the Division of Information, has committed to begin all public events with an acknowledgement of traditional owners.

The official wording for all ANU Welcomes to Country is:

"We acknowledge and celebrate the First Australians on whose traditional lands we meet, and whose cultures are among the oldest continuing cultures in human history."

All DoI staff should have a copy of the ANU Welcome to Country palm card. If you do not have a copy of the palm card please email DoI HR, doi.hr@anu.edu.au

Featured background image (sections of) used in this publication: Ilypili dreaming site by Pansy NAPANGARTI c. 1992, displayed in the Hancock Building, level 4.
The Link newsletter celebrates first birthday!

2–10 ENLIGHTEN
See Canberra in a whole new light at ENLIGHTEN over four evenings. Be entertained by spectacular lighting projections and late night openings at 11 world-class attractions. See blockbuster exhibitions combined with live music, outdoor bars and an eclectic array of special performances. Tickets on sale now.
For more information visit, www.enlightencanberra.com

2–18 Canberra Festival
The Canberra Festival celebrates Canberra’s city, its culture and its people with 17 days of events and activities throughout the ACT region. The festival celebrates the 99th birthday as the countdown to the Centenary of Canberra in 2013 continues!
For more information visit, www.canberrafestival.com.au

4 Clean Up Australia Day
Clean Up Australia Day is a simple way you can take action to clean up, fix up and conserve our prized Australian environment.
For more information or to get involved visit, www.cleanupaustraliaday.org.au

8 All staff meet-and-greet with Peter Nikoletatos, the new Director of Information Services and Chief Information Officer, and Roxanne Missingham, University Librarian (Chief Scholarly Information Officer).
1:30–2:30pm (with light refreshments outside Vanilla Bean from 2:30pm)
Finkel Theatre in the John Curtin School of Medical Research (JCSMR)

8 International Women’s Day

12 Canberra Day Public Holiday

17 St Patrick’s Day

31 Earth Hour at ANU
6.30–9.30pm Saturday 31 March, Chifley Meadow

MARCH DOI CALENDAR

LUNCH CHALLENGE

Email the correct answers by 14 March and you will go into a draw to win a lunch voucher for The God’s Cafe. Everyone who enters will receive a highly collectable Information Services promotional item.
Email your answers to doi.outreach@anu.edu.au

Guess that phrase!
Can you guess these common phrases?

Examples:
26 L of the A
26 Letters of the Alphabet
7 D of the W
7 days of the Week
1. 7 W of the W
2. 12 S of the Z
3. 18 H on a G C
4. 5 T on a F
5. 90 D in a R A
6. 3 B M (S H T R)
7. 3 W on a T
8. 100 C in a D
9. 11 P in a S T
10. 13 is U F S

We hope you enjoy the second edition of The Link for 2012.
Feedback and content is welcome every month by emailing doi.outreach@anu.edu.au