Initiating

- Concept Document
- Business Case
- Project Proposal
- Requirements Document

Planning

- Project Plan

Execution

- Artefacts delivered:
  - Project Management Plan
  - Detailed Scope Document
  - Project Organisational chart
  - Quality Management Plan
  - Communication Management Plan
  - Project Progress Report
  - Requirements documents
  - Detailed WBS and CBS
  - Detail Project Schedule
  - Work Packages
  - Detail Risks and Issues register
  - Action log
  - Lessons Learnt Log

Closing

- End Project Report
- Review Strategic / Tactical opportunity register
- Closed Contracts
- A closed Cost centre

Decision Consideration at Gates

Gate 1
- Project funding is established by gaining approval from appropriate financial delegate

Gate 2
- Confirmation of investment - the cost of the project is reassessed against the benefits in the business case.

Gate 3
- Acceptance of all products - the business has accepted the project outputs.

Governance Artefacts (Relevant to all phases of the Project Life Cycle)

- Standard Project Structure
- Standard Dictionary Definition
- Roles and Responsibilities
- RACI
- PMO Terms of Reference
- Gate Review Process
- Risk Rating Matrix
- Communication Processes
- MS Project Guidelines
- Guide – Project Management Methodology

Australian National University – Project Management Methodology

Australian National University

V1.0

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