

Minutes

COMMITTEE	Information Technology Operational Management Group Meeting 11/2013
DATE / TIME	Wednesday 31 July 2013, 9:30 – 11am
VENUE	McDonald Room, Menzies Building #2
ATTENDEES	Judy Apps (a/g Manager, TLCSS), James Ashton (CECS), James Blanden (Enterprise Systems), Andrew Churches (CBE), Paul Davidson (CPMS), Belinda Day (ITS HR), Rim El Kadi (CMBE & CPMS), Ali Emirlioglu (IT Security), Cathie Gough (Communications), David Hall (ICT Contracts Manager), Bernard Lineham (Service Manager), George Lovrincevic (CASS), Allison Magoffin (ITS Finance), Roy Meuronen (Technical Services), Nalini Nair (Business Analysis), Adam Reed (a/g Manager Systems & Information Technology, F&S), Robert Snape (Infrastructure as a Service)

PART 1 – Regular Business

1. * Apologies

Sean Batt (CAP), Darren Coleman (Networks & Communications), Phil Drury (CoL), Christine Keogh (IT Change Process Manager), Alan Lew (CoL)

2. * Accept previous minutes

Minutes accepted with a change to Item 5: Change management is still logged in the FootPrints system. It will be moved into Service Now later this year..

3. Action Register

Action Item #1: Survey results completed and will be presented to ITS Executive and then circulated to the group.

Action Item #4: Darren Coleman to attend OMG on August 28 2013.

Action Item #6: IDAM project manager will present on August 14 2013.

PART 2 – Standing Items

4. * ITS Data Centre Report – Noted

PART 3 – Other Business

5. * ANU Online activities and changes anticipated in the teaching and learning environment

- ANU Online Lead provided an overview of the ANU Online project, a strategic initiative of the Deputy Vice-Chancellor (Academic).
- The project aims to support the University's goal of global leadership in education via the use of transformational enterprise-wide teaching and learning technologies and is being delivered in partnership with ITS.
- The Learning Management System Moodle (branded as WATTLE) will be the main platform with other modules being integrated into Moodle
- Modules proposed are:
 - Ethical Treatment of Academic Materials – Turnitin
 - Content Repository for Education – Equella
 - Lecture capture – currently DLD, future Echo360
 - Live Learning & Teaching Collaboration – currently Adobe Connect, future Blackboard Collaborate
 - Learning Analytics – yet to be identified
 - Community Creation and Sustainability – yet to be identified
- An upgrade to Moodle 2.5 is scheduled for completion in December 2013
- Ethical Treatment of Academic Materials – Turnitin:
 - will be integrated with the Moodle Assignment Module
 - will provide text matching services to ensure academic integrity of students' work
 - Initially only text matching will be implemented with other features implemented in the future
- Content Repository for Education – Equella:
 - Is a digital content repository that will be integrated with Moodle
 - Allows the storage, management and retrieval of learning & teaching modules
 - Can facilitate open access to educational content (Open Access Policy) – allows ANU to choose if we want to make an item available to the external community
 - Allows monitoring of copy write
 - A review of all digital repositories was being undertaken by the Chief Scholarly Information Officer that would review any overlap with the DSpace, the current digital repository for research material
- Lecture Capture – Echo360:
 - will replace current DLD service however it will be necessary to run both products in parallel as DLD is phased out
 - A review of current teaching spaces across the university will be undertaken to determine the rollout of Echo360
 - Allows personal capture desktop solution to pre-record lectures
 - DVC(A) will lead discussion on 'the lecture' and will challenge the current 55 minute lecture
- Live Learning & Teaching Collaboration – Blackboard Collaborate:
 - Will replace Adobe Connect
 - provides virtual classroom collaboration
 - multipoint video, application sharing and interactive whiteboards planned for future implementation
 - Blackboard Mobile – iANU
- Learning Analytics:
 - Discovery and notification of student activities relating to online learning
 - Solution to be determined.
- Community Creation and Sustainability:
 - Online space for student communities to connect and pursue co-curriculum leaning and experiences
 - Solution to be determined

- Roadmap:
 - All phases dependent on the upgrade to Moodle 2.5
 - Plan for phased release with pilots first
 - The project will run over 4 years starting with Turnitin, Equella and Echo360 in 2013
 - Blackboard Collaborate and Analytics starting in 2014
 - Community Creation in 2015
- ANUx:
 - edX partnership with MIT and Harvard
 - ANU will deliver two MOOCs in 2014
 - Astrophysics
 - Engaging India (delivered in English and Hindi)
 - Both will be open to the world and available in mid-2014
- Moodleposium:
 - The moodleposium will be hosted at ANU on 19 & 20 September 2013 in the Crawford School
 - More information is available at moodleposium.netspot.com.au

6. ITS CIO Update

- The CIO provided a brief update on the desktop and software procurement initiative announced at the Vice-Chancellor's budget speech.
- ANU Workspace Project aims to increase the efficiency of how desktops and laptops are purchased and updated/replaced when their end of lifecycle is reached and includes the effective deployment and management of software.
- By standardising desktop configuration across the university and outsourcing operational IT services through a managed desktop services framework significant efficiencies are expected.
- Leasing equipment versus buying will be examined
- An exemption policy will be developed
- Existing computers may be retro fitted with the new image however it may be more efficient to work through the three year life cycle than to update desktop images on existing or older computers
- The impact on staffing levels and skills will be part of the change management process.

7. ANU Web Services and Content Management System (CMS)

- The Web Services Manager, Marketing Office advised the group that the Executive Director, Administration & Planning (EDAP) has given in principal support to proceed with a Drupal CMS service provided by the Marketing Office.
- The Marketing Office is preparing a high level plan that will go to EDAP next week (5 August – 9 August). Existing Drupal users and John Parry would be consulted.
- Full analysis will then be done and a web strategy for the whole of ANU developed
- The structure for all ANU website will fall into a three tier system that aims to reduce data entry and information consistency across ANU web sites
- Timing of the project will depend on what approach is approved and resourcing allocated to the project by EDAP
- The project aims for efficiencies and costs savings across ANU.

8. Functional Email accounts

- At the request of the Executive Director, Administration and Planning, ITS has reviewed the current usage of functional email accounts across the University.
- A guideline is being prepared that will be circulated to the group when approved by EDAP.
- A working party will be formed to establish how each of the Colleges and Service Divisions use functional email accounts and review current procedures for setting up them up.
- A form will be developed for the creation of functional accounts that will include the purpose of the account, the owner, how long it is needed for and will establish an appropriate approval process.
- The goal of the review is to reduce costs, rationalise accounts and establish processes and guidelines. It is not to remove accounts that are needed.

9. Items for escalation to ITS Executive Team

- There were no items for escalation to the ITS Executive Team.

Meeting close 11am.

Next Meeting

OMG Meeting
9:30 – 10:30am
August 14 2013
Moot Court