OMG Agenda 3/2014 – 26 February 2014

Agenda

COMMITTEE

Operational Management Group – LITSS and Guest Meeting 3/2014

DATE / TIME

Wednesday 26 February, 11am – 12pm

VENUE

Innovations Theatre, Innovations Building #124

AGENDA SUMMARY

PART 1 – REGULAR ITEMS ................................................................. 2
1. * Welcome to Guest Speaker/s............................................................ 2
2. * Speaker Presentation: ICT Support for Research at ANU, John Parry .... 2
3. * Speaker Presentation: Systems Thinking Benchmarking Data, Delia Ritherdon .......................................................... 2

PART 2 – STANDING ITEMS .............................................................. 2
4. * Apologies ..................................................................................... 2
5. * Accept previous minutes ............................................................... 2
6. * Action Register ........................................................................... 2
7. * Notice of Other Business items..................................................... 4
8. * Open Question Time .................................................................... 4

PART 3 – OTHER BUSINESS ............................................................ 4
PART 1 – REGULAR ITEMS

1. * Welcome to Guest Speaker/s
2. * Speaker Presentation: ICT Support for Research at ANU, John Parry
3. * Speaker Presentation: Systems Thinking Benchmarking Data, Delia Ritherdon

PART 2 – STANDING ITEMS

4. * Apologies
5. * Accept previous minutes

ACTION REQUIRED
For decision ☑ For discussion ☐ For information ☐

RECOMMENDATION
It is recommended that the OMG confirms the minutes of the meeting held on 12/02/2014.

6. * Action Register

ACTION REQUIRED
For decision ☐ For discussion ☑ For information ☐

RECOMMENDATION
It is recommended that the OMG approves the updated action items below.

<table>
<thead>
<tr>
<th>Action #</th>
<th>Meeting Ref</th>
<th>Actions</th>
<th>Action Owner</th>
<th>Status</th>
<th>Expected completion</th>
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</thead>
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| 1        | 8/5/13      | NCI to present on the services they offer.  
**Update:** 19/6/2013 NCI had been approached to attend and this should be confirmed soon.  
**Update:** 28/8/2013 this item is on hold until the ITS SLA has been completed  
**Update:** 20/11/2013 John Parry & Allan Williams to | KP/SMW | In progress | February/March 2014 |
|   |   | brief OMG on research data management early in 2014  
**Update:** 29/01/2014 SMW to schedule Allan Williams and John Parry for 26 March 2014 |
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<tr>
<td>2</td>
<td>11/9/13</td>
<td>When the IT Communication plan has been released, Bernard Lineham will form a working party on appropriate mailing lists</td>
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<td>BL  In progress  Q2 2014</td>
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| 3 | 11/9/13 | ITS draft policy and procedure for disposal of IT equipment to be circulated to the group when available.  
**Update:** 9/10/2013 Policy is still being drafted. A trial is being undertaken with Verser to dispose of ITS equipment. F&BS & purchasing have been consulted and agree that an ANU wide policy is needed.  
**Update:** 23/10/2013 Verser have taken away ITS equipment and are currently completing the stocktake. More details will be available in November. Verser details to be emailed to OMG & LITSS  
**Update:** 29/01/2014 AM to update next meeting  
**Update:** 12/02/2014 AM to update next meeting |
|   |   | AM  In progress |
| 6 | 23/10/13 | John Parry to brief OMG on concept of SLA agreements to provide IT staff to ANU departments.  
**Update:** SLA is still underdevelopment |
|   |   | JP/SMW  In progress  26 March 2014 |
| 7 | 23/10/13 | Generic ITS SLA template to be circulated when approved.  
**Update:** SLA is still underdevelopment |
|   |   | KP/SMW  In progress  March 2014 |
7. * Notice of Other Business items

**ACTION REQUIRED**
For decision ☐ For discussion ☐ For information ☑

**RECOMMENDATION** It is recommended that any Other Business items for discussion be tabled and agreed on at this point.

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<tr>
<th>Topic</th>
<th>Proposed Meeting Date (if not current)</th>
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8. * Open Question Time

**PART 3 – OTHER BUSINESS**

**Next Meeting**
OMG: Dashboard
Wednesday 12 March 2014
11am – 12pm
The Garran Room, Innovations Building #124