AGENDA

Information Technology Operational Management Group

MEETING
Meeting no. 3/2013

VENUE
Moot Court, College of Law

DATE/TIME
Wednesday 27 March 9:30–10:30am

CONTACT
Hayley Calderwood (51993)

ATTENDEES
Kus Pandey (EO, CIO; Chair), Cathie Gough (Outreach), David Howse (IT Security), James Blanden (Enterprise Systems), Robert Snape (Systems & Desktop Support: Servers), Belinda Day (ITS HR), Nalini Nair (Business Analysis), George Lovrinovic (CASS), Sean Batt (CAP), Rim El Kadi (CMBE & CPMS), James Ashton (CECS), Allison Magoffin (ITS Finance), Roy Meuronen (Technical Services), Darren Coleman (Networks & Communications), Christine Keogh (Change Process Manager), Judy Apps (a/g Manager Teaching and Learning Commons Support Service), Alan Lew (a/g for Phil Drury), David Hall (Contracts Manager), Jonathan Stefaniak (a/g for Bernard Lineham), James Molinari (CMBE & CPMS)
Geoffrey Barlow (ICT Facilities), Delia Ritherdon (F&S), Bernard Lineham (Service Manager), Andrew Churches (CBE), Phil Drury (CoL)

APOLOGIES
Geoffrey Barlow (ICT Facilities), Delia Ritherdon (F&S), Bernard Lineham (Service Manager), Andrew Churches (CBE), Phil Drury (CoL)

Part 1. Regular Items (10 mins)
1. Welcome to new staff
2. Apologies
3. Accept previous minutes
4. Notice of other business items for discussion
5. Follow up from last workshop
6. Action Register (shown on the previous minutes)

Part 2. Standing Items
8. ICT Purchasing update – David Hall (2 mins)

Part 3. Other Business
9. Request from Exec – the use of distribution lists for staff absences (10 mins)
10. 2013 IT Project Plans KP (10 mins)
11. ITS OMG ToR revision KP (10 mins)
12. Items for escalation to the ITS Executive Team

Next Meeting:
OMG Meeting
Wednesday 10 April 2013
Hedley Bull Seminar Room 3
9:30 – 11am

OMG Training
Thursday 11 April 2013-03-25
Hedley Bull Seminar Room 3
9am – 12pm OR 1-4pm