AGENDA

Operational Management Group Meeting

MEETING
Operational Management Group Meeting

MEET No.
Meeting no. 1/2013

VENUE
McDonald Room, Menzies Library

DATE/TIME
Wednesday 30 January 9:30–11am

CONTACT
Hayley Calderwood (54378)

ATTENDEES
Kus Pandey (EO, CIO; Chair), Cathie Gough (Outreach), Murray Napier (SIS), David Howse (IT Security), James Blanden (Enterprise Systems), Robert Snape (Systems & Desktop Support: Servers), Chris Textor (ICT Purchasing), Bernard Lineham (Service Manager), Delia Ritherdon (F&S), Belinda Day (ITS HR), Nalini Nair (Business Analysis), George Lovrinovic (CASS), Sean Batt (CAP), (CMBE & CPMS), Phil Drury (CoL), James Ashton (CECS), Andrew Churches (CBE), Allison Magoffin (ITS Finance), Shane Geisler (Project Office)

APOLOGIES
Geoffrey Barlow (ICT Facilities), Roy Meuronen (Technical Services), Darren Coleman (Networks & Communications), Christine Keogh (Change Process Manager)

Part 1. Regular Items (15 mins)

1. Welcome to new year/new staff
2. Apologies
3. Accept previous minutes
4. Action Register (shown on the previous minutes)
5. Notice of other business items for discussion

Part 2. Standing Items

6. OMG Report — for review (Kus Pandey) 10 mins
8. Project update – UniDoc (Shane Geisler)
9. Operational Plan – rolling review (KP) 10 mins

Part 3. Other Business

10. ITS OMG ToR revision (KP) 10 mins
11. 2013 OMG meeting framework (KP)
12. OMG Training tomorrow – Interpersonal Skills
13. Items for escalation to the ITS Executive Team

Next Meeting:

OMG
Wednesday 13 February 2013
9:30am – 11:00am
Moot Court, College of Law