AGENDA

DoI Operational Management Group Meeting

MEETING
Meeting no. 5/2012

VENUE
Jean Martin Room, Beryl Rawson Building

DATE/TIME
Wednesday 11 July 9:30–11:00am

CONTACT
Hayley Calderwood (52994)

ATTENDEES
Dominy Evans (Chair) (AD Enterprise Systems), Maggie Shapley (Archives) Belinda Day (DoI HR), Anita Fitch (DoI Finance), Cathie Gough (DoI Outreach), Murray Napier (DoI Space Services), David Howse (IT Security), George Lovrincevic (Systems & Desktop Support: MOE), James Blanden (Enterprise Systems), Darren Coleman (Networks & Communications), Robert Snape (Systems & Desktop Support: Servers), Geoffrey Barlow (ICT Facilities), Adele Tyson (Procurement & Contracts), Phil Drury (CoL), Bernard Lineham (CMBE & CPMS), Helena Chan (CASS), Sean Batt (CAP), Paul Shevchenko (a/g for James Ashton CECS).

STANDING INVITEES
Kus Pandey (A/g EO, DIS/CIO)

APOLOGIES
David Richardson (Chair), Andrew Churches (CBE), James Ashton (CECS), Kathy Collier (AD Scholarly Info Res Mgmt), Paul McNamara (AD Scholarly Info Res Mgmt)

Part 1. Action Register
1) Apologies
2) Accept previous minutes
3) Action Register from previous meeting (shown on the previous minutes)

Part 2. Standing Items
4) 2012 DoI Operations Plan project updates – Kus Pandey
5) Items for escalation to the Executive Team (Exec)
6) OMG Report

Part 3. Other Business
7) Terms of Reference (ToR) refresh update
8) Photo shoot for OMG page on intranet

Next Meeting:
Wednesday 25 July 2012
9:30–10:30am
Jean Martin Room, Beryl Rawson Building