AGENDA

DoI Operational Management Group Meeting

MEETING
Meeting no. 2/2012

VENUE
Moot Court, College of Law

DATE/TIME
Wednesday 30 May 9:30am – 10:30am

CONTACT
Hayley Calderwood 52994 (Secretariat)

ATTENDEES
David Richardson, Maggie Shapley (Joint Chairs), Belinda Day (DoI HR), Anita Fitch (DoI Finance), Cathie Gough (DoI Outreach), Kathy Collier (AD Scholarly Info Res Mgmt), Paul McNamara (AD Scholarly Info Res Mgmt), Judy Apps (DoI Space Services), Dominy Evans (AD Enterprise Systems), David Howse (IT Security), George Lovrinovic (Systems & Desktop Support: MOE), James Blanden (Enterprise Systems), Darren Coleman (Networks & Communications), Robert Snape (Systems & Desktop Support: Servers), Geoffrey Barlow (ICT Facilities), Adele Tyson (Procurement & Contracts), Phil Drury (CoL), Bernard Lineham (CMBE & CPMS), James Ashton (CECS), Andrew Churches (CBE), Helena Chan (CASS), Sean Batt (CAP)

STANDING INVITEES
Jo Bryan (DoI BCP), Kus Pandey (A/g EO, DIS/CIO)

APOLOGIES

Part 1. Action Register (10 mins)

1. Apologies
2. Accept previous minutes
3. Action Register from previous meeting

Part 2. New Business (40 mins)

4. ISPPSO presentation on Project Management - Samantha Gilbert (20 mins)
5. Operations Plan discussion – Kus Pandey (10 mins)
6. "OMG Report" discussion – (Meeting Chair) (10 mins)

Part 3. Other Business (10 mins)

7. Other business

Next Meeting:

Wednesday 13 June 2012
9:30am – 11:00am
Jean Martin Meeting Room, Beryl Rawson Building