AGENDA

MEETING
ITS Executive Team Meeting

MEET No. Meeting no. 17/2012
VENUE South Oval Meeting Room, Building 88T1
DATE/TIME Wednesday 19 December 2012, 9:30 – 11am
CONTACT Siobhan Muir-Williams (Secretariat) x51772

ATTENDEES Peter Nikoletatos (Chair), Roxanne Missingham, Kus Pandey, Anne Kealley, Belinda Day, Allan Williams, Samantha Gilbert, David Richardson, Dominy Evans
EXECUTIVE GUEST Professor Marnie Hughes-Warrington

APOLOGIES

Part 1. Agenda and executive guest

1. Apologies/accept minutes

2. DVC Academic, Professor Marnie Hughes-Warrington

3. Action Register* As at 05/12/12

4. ITS Budget 2013
   4.1. ICT Projects and BAU Projects
   4.2. The RFI/RFT - Focus
   4.3. Resource Management

* Action Register

<table>
<thead>
<tr>
<th>Action #</th>
<th>Meeting Ref</th>
<th>Actions</th>
<th>Action Owner</th>
<th>Status</th>
<th>Expected completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>28/08/12</td>
<td>On call activity: rescheduling meeting, happening week of 19/11/12</td>
<td>AK</td>
<td>In progress</td>
<td>21 Nov</td>
</tr>
<tr>
<td>2.</td>
<td>28/08/12</td>
<td>Create engagement plan recommendation plan. Travelling road shows have commenced, OMG and ITS Exec team members included in preparation of materials</td>
<td>AK</td>
<td>In progress</td>
<td>5 Dec</td>
</tr>
<tr>
<td>3.</td>
<td>5/11/12</td>
<td>AW to circulate Technical Reference Architecture to IT Managers and Service Directors</td>
<td>AW</td>
<td>In progress</td>
<td>23 Nov</td>
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<td>4.</td>
<td>21/11/12</td>
<td>AW to finalise Christmas shutdown period roster</td>
<td>AW</td>
<td>In progress</td>
<td>5 Dec</td>
</tr>
</tbody>
</table>
Part 2. Standing Items

5. Portfolio reports
   5.1. Peter Nikoletatos (PN)
   5.2. Roxanne Missingham (RM)

6. Strategic discussion
7. Update from ITS HR Manager (BD)

Part 3. Other Business

Part 4. For Noting

8. Other items for noting

Final Meeting for 2012

Next Meeting:

Wednesday 23 January 2013
9:30 – 11am
South Oval Meeting Room