TERMS OF REFERENCE

The ANU IT Forum is an ITS supported group for University-wide engagement relating to IT matters.

**Aims**

- Foster collaboration
- Disseminate information
- Increase consultation
- Unite ITS and non-ITS IT support staff
- Provide a networking and development opportunity for junior IT staff

**Membership**

- Any ANU staff with an interest in the ANU IT environment can self-subscribe to the Alliance site; and can engage with this activity according to their individual preference (email distribution list/online discussion forum/attendance and/or participation in the group’s monthly meetings)

**Engagement**

- Meetings held on a monthly basis, with a focus on presentations, covering topics such as:
  - New technology
  - Proposed changes and possible impacts
  - Training
  - Guest speakers
- Secretariat provided by the Office of the CIO
  - Meeting organisation and minutes
  - Management of Alliance site
    - Enables an online forum for discussion and problem solving support between members
    - Allows for email distribution and archiving
    - Will receive an expurgated version of the monthly OMG report, containing updates from all Operational IT areas as appropriate. Items from the report can be flagged for a more extensive discussion at the meeting if so desired.
- The Forum Chair will be elected by the members of the LITSS
  - For a fixed term of one year
  - The Chair will become a member of the OMG, if they are not already
- It is a communication channel for ITS to use for all general outreach communications